

Guidelines concerning the submission of essays by authors

(January 2022)

Guidelines concerning texts

Each essay shall:

- not exceed 8,000 words (2,000 in case of standard book reviews);¹
- be submitted in Word format;
- be complemented with graphs (if any) provided on a separate file in editable Excel format;
- include a list of references;
- include title(s) and affiliation(s) of each author;
- include the email address of each author, as well as the physical address of his/her organisation of affiliation;
- include a 10-line abstract in English and Italian (in case you cannot provide the text in Italian, kindly inform the Editorial Office) – see below for further information;
- list a set of keywords;
- list relevant [JEL codes](#) (only applicable to essays dealing with economics and related fields – e.g. economic history);
- feature a low degree of formalisation;
- comply with the [Style Guidelines](#).

Guidelines concerning abstracts

Abstracts shall:

- not exceed 160 words (roughly) for each language version;
- sum up the main goals of the essay (research questions);
- provide a very short description of the tools and methodologies used for the research activity;
- sum up the main findings of the research activity.

The review process

The review process is carried out in compliance with the [Code of Conduct](#), and is summed up here below.

Once submitted to the Editorial Office, each contribution will undergo an initial assessment by the Steering Committee, aimed at verifying its compliance with the key focus areas of the journal. Then, it will be evaluated in the framework of a double-blind peer-review process by two independent experts appointed by the Steering Committee. Should the assessments

¹ Specific cases (e.g. review-articles) will be dealt with by the Editorial Office on a case-by-case basis.

provided in the review process diverge, the Steering Committee will appoint a third reviewer with a view to making a final decision in relation to the outcome of the review process.

Review request procedure

Review requests shall be submitted by email to the Editorial Office; in case of acceptance, the author(s) shall send two copies of the book to be reviewed to Fondazione Giacomo Brodolini.

Contacts of the Editorial Office:

Fondazione Giacomo Brodolini

Via Goito 39, 00185 Rome

economialavoro@fondazionebrodolini.it

Tel. +39 06/44249625

Fax +39 06/44249565